Monthly Board Meeting Agenda
October 20, 2026; 4:00-7:00 PM

1. Call to Order (4:00)
    - Roll Call
    - Approval of the Agenda
2. Public Comment *(3 minutes each)
3. Board Retreat 4:00-6:00 pm
    - Strategic Planning
4. Monthly/Annual Meeting 6:00-7:00
    - Consent Agenda
        - Minutes – September 15, 2026 (vote)
    - Finance Committee (6:00 – 6:30)
        - Financials September 30, 2026, Actuals (Vote)
    - Board Officer Nominations (6:30 – 6:45)
    - Board Retreat Summary (6:45 – 7:00)
5. Close of Meeting

***Public Comment –** People desiring to make public comments should inform the school 24 hours in advance of the board meeting by contacting the school at info@sussexms.k12.de.us. All members of the public attending a Zoom meeting must sign in listing their name in the identification for their screen or in the chat. Attendees who do not sign in will leave the meeting. Attendees attending an in-person meeting will be asked to sign into the meeting.
Regular Board Meetings FY 2026 Third Tuesday of each month (6:30 -8:00)
Zoom Meeting Participant Details:
Zoom Meetings - Pursuant to legislation, SB 94 signed by the Governor on 6/30/21, Sussex Montessori School will hold board meetings over Zoom. In addition, there will be an anchor site at the school for those who wish to attend the meeting in person. This will permit all members of the School Board and all interested members of the Public to be able to speak to and hear one another and be able to view materials presented at the meeting. Board members will receive an email with the access instructions. Access information for the Public is listed below.

To participate via audio and/or video, please use the dial in information below:
Topic: Sussex Montessori School- Board Meeting
Time: 06:30 AM Eastern Time (US and Canada)
Date: Every month on the Third Tue; Special Meetings of the Board may be scheduled in accordance with proper notice regulations

Join Zoom Meeting
https://us06web.zoom.us/j/86883022291
Meeting ID: 868 8302 2291
One tap mobile
+19292056099,,86883022291# US (New York)
+13017158592,,86883022291# US (Washington DC)

Dial by your location
• +1 929 205 6099 US (New York)
• +1 301 715 8592 US (Washington DC)
• +1 305 224 1968 US
• +1 309 205 3325 US
• +1 312 626 6799 US (Chicago)
• +1 646 931 3860 US
• +1 253 215 8782 US (Tacoma)
• +1 346 248 7799 US (Houston)
• +1 360 209 5623 US
• +1 386 347 5053 US

• +1 507 473 4847 US
• +1 564 217 2000 US
• +1 669 444 9171 US
• +1 669 900 6833 US (San Jose)
• +1 689 278 1000 US
• +1 719 359 4580 US
• +1 253 205 0468 US
Meeting ID: 868 8302 2291
Find your local number: https://us06web.zoom.us/u/k1FLeoiq
If you are using a cellphone, connectivity will work for online access only by an internet-capable cellphone. If using a cell phone, when entering, you will be asked whether to connect via video or audio –choose video. Should you have any challenges with the video connection, attempt to cancel and re-enter choosing the audio option – leading to an audio only mode of access.
Be sure to add your name when you are joining the meeting, otherwise (especially if you are dialing in) meeting participants won't know you are there. Anonymous participants will not be allowed entry to the meeting.

INSTALLING ZOOM:

If you do not have the Zoom app installed on the device you wish to you use (computer or internet-capable phone), you should install Zoom prior to the day and time of the meeting.
1. Navigate to the Zoom website (https://zoom.us/) and follow the prompts to install Zoom on your device. You can also install Zoom on your phone through Google Play or Apple App Store.
2. Once Zoom is on your device, on the day and near the time of the meeting, use the meeting link and follow the directions above and you will be entered into the meeting immediately.
3.When you are setting up Zoom on your device, allow (give permission for) video and audio when prompted.

Should challenges arise in taking the steps needed to be able to access the meeting through Zoom, please call the school seeking assistance prior to the day of the meeting. On the day of the meeting please email: trish.hermance@sussexms.k12.de.us