



**Sussex Montessori School
Board of Directors
October 18, 2025, 6:30 p.m.**

1. Call to Order

The monthly board meeting was called to order at 6:30 PM.

- Roll Call: A quorum was confirmed.
- Approval of Agenda: The agenda was approved as presented.

2. Public Comment- No Public Comment

3. Consent Agenda

- Minutes – September 16, 2025:
The minutes from the September 16, 2025 meeting were reviewed.
Motion: To approve the September 16, 2025 minutes.
Action: Motion carried.

4. 2025–2026 Annual Meeting

- Board Member Terms:
The Board reviewed member terms for the upcoming year.
- Election of Officers:
Elections were conducted for officer positions for the 2025–2026 term.

5. Committee Reports

a. Student Success Committee

A brief report was provided on academic programming, assessment updates, and student performance trends.

b. Community Engagement & Enrollment Committee

Updates were provided on enrollment numbers, outreach events, and engagement strategies.

c. Finance Committee

- September 30, 2025, Financials – Actuals:
Financial statements were reviewed.
Motion: To approve the September 30, 2025, actuals.
- Unit Count Update:
Unit count figures and funding implications were presented.

6. Development Report

The development update included fundraising progress, donor relations activities, and upcoming opportunities to support school initiatives.

7. Facility Committee Report

The committee provided updates on facilities, including maintenance, capital needs, and ongoing projects.

8. Executive Committee Report

The committee presented an update on board training requirements and reviewed governance training options available to board members.

9. Head of School Report

The Head of School provided an update on school operations, staffing, academic initiatives, and organizational priorities.

10. Close of Meeting

With no further business, the meeting was adjourned.