



**Sussex Montessori School
Board of Directors
October 19, 2023, 6:30 p.m.**

Board of Directors Present: Linda Zankowsky, Sean Steward, Mason Falligant, Jessica Bradley, Trish Hermance, Lauren Connelly and Penny Short

Others Present: Lisa Coldiron (Head of School), Debra Smullin (Administrative Assistant) Michelle Hastie (Finance Manager), Precious Benson (Director of Operations), Jori Martinez-Woods (Director of Teaching and Learning)

The meeting was called to order at 7:10 p.m.

Approval of Agenda

A Motion to approve the agenda was made by Jessica Bradley and seconded by Trish Hermance. The Motion passed unanimously with no objections and no abstentions.

Public Comment – No public comment

Consent Agenda-

Minutes

A Motion to approve the October 2023 minutes was made by Trish Hermance and seconded by Mason Falligant. The motion was approved unanimously with no objections and with no abstentions.

Committee Reports-

Finance Committee – Sean Steward & Michelle Hastie

- Sean presented the financials to date through September 30, 2023
 - September 30, 2023, represents (3/12) months actual or 25% of the current fiscal year
 - We have received 76.39% of our State and Local budgeted revenues.
 - We have spent 22.07% of our State and Local Expenses.

A Motion to accept the September 30, 2023, financial report was made by Jessica Bradley and seconded by Lauren Connelly. The Motion passed unanimously with no objections and no abstentions.

Facility Committee- Jessica Bradley

- Jessica stated that she is getting Board members together to discuss potential new candidates for the Board. There are currently 4 spots open. She will report back in about 2 months.

Development- Irving Taylor- Absent (Linda Zankowski)

- Linda relayed that Irving is preparing for Congresswoman, Lisa Rochester's visit at the school, which is scheduled for Tuesday, October 3, 2023

Reauthorization- Lisa Coldiron and Trish Hermance

- Lisa reminded the Board to keep preparing and reviewing the questions that will be asked at the CSAC meeting scheduled for October 30, 2023

Head of School Report- Lisa Coldiron

- Lisa explained that a lot of time and effort has gone into the Charter Reauthorization by all Board members.
- Lisa is currently working on a Grant for \$50K

A Motion to adjourn the meeting was made by Trish Hermance and seconded by Jessica Bradley and passed unanimously at 7:49 p.m.