



**Sussex Montessori School
Board of Directors
January 21, 2025, 6:30 p.m.**

Board of Directors Present: Linda Zankowsky, Jessica Bradley, Trish Hermance, Mason Falligant, Penny Short, Bob Wheatley & Kyle Morgan
Absent: Taquil Foster-Lewis & Sean Steward

Others Present: Lisa Coldiron (Head of School), Precious Benson (Director of Operations), Debra Smullin (Administrative Assistant)

The meeting was called to order at 6:39 p.m.

Approval of Agenda- *A Motion was not made*

A Motion to approve the agenda was made by _____ and seconded by _____. The Motion was approved unanimously with no objections and no abstentions.

Public Comment – No public comment

Consent Agenda-

Minutes

A Motion to approve the December 17, 2024, minutes, was made by Penny Short and seconded by Jessica Bradley. The Motion was approved unanimously with no objections.

Committee Reports-

Community Engagement/Enrollment- Jessica Bradley

Current Enrollment (SY 25/26)

KN- 37

01-13

02-12

03-10

04-4

05-4

06-3

February- I love Sussex Montessori School

Community Updates-

Facebook- Pushing positive content

Open House- Wednesdays through March

Retention of current students

5K Run- Mason

Financials – Precious Benson

Precious presented the financials to date through December 31, 2024

- December 31, 2024, represents (6/12) months actual or 50% of the current fiscal year.
- We have received 106.2% of our State and Local revenues.
- We have received 63.2% of our federal revenues.
- We have spent 52.9% of our Total operating budget.

A Motion to accept the December 31, 2024, financial report was made by Jessica Bradley and seconded by Bob Wheatley. The Motion passed unanimously with no objections and no abstentions.

A Motion to accept the FY25 Final Budget with the understanding that the interest is restricted, per the Boards Motion in Fall 2024. Any new funds received will be closely evaluated at what they are being used for, was made by Linda Zankowsky and seconded by Jessica Bradley. The Motion passed unanimously with no objections and no abstentions.

Development Committee- Linda Zankowsky

Donations received as of January 21, 2025, to be used on the capital project (Barn)

- Longwood- \$375K
- Crystal- \$ 250K

Facility Committee- Bob Wheatley

Bob discussed his plan to meet with Mike R. and GGA. They will be discussing the plan moving forward for the barn.

Executive Committee- Trish Hermance

Trish stated that there were a few minor changes/updated to the Union Contract. The contract will need to be signed to become official.

A Motion to approve the Union Contract as discussed, was made by Jessica Bradley and seconded by Penny Short. The Motion passed unanimously with no objections and no abstentions.

HOS Report- Lisa Coldiron-

Lisa discussed our Annual Report that will be submitted to the Department of Education.

A motion to approve the Annual Report was made by Penny Short and was seconded by Jessica Bradley. The Motion passed unanimously with no objections and no abstentions.

A Motion to adjourn the meeting was made by Jessica Bradley and seconded by Penny Short. The Motion passed unanimously at 7:58 p.m.