



**Sussex Montessori School
Board of Directors
March 19, 2024, 6:30 p.m.**

Board of Directors Present: Linda Zankowsky, Mason Falligant, Jessica Bradley, Trish Hermance, Sean Steward, and Lauren Connelly
Penny Short (Late)

Others Present: Lisa Coldiron (Head of School), Precious Benson (Director of Operations), Debra Smullin (Administrative Assistant), Michelle Hastie (Finance Manager)

The meeting was called to order at 6:32 p.m.

Approval of Agenda

A Motion to approve the agenda with the addition of the calendar approval was made by Trish Hermance and seconded by Jessica Bradley. The Motion was approved unanimously with no objections and no abstentions.

Public Comment – No public comment

Consent Agenda-

Minutes

A motion to approve the February 20, 2024, minutes was made by Trish Hermance and seconded by Jessica Bradley. The Motion was approved unanimously with no objections and with Lauren Connelly abstaining due to absence.

Committee Reports-

Finance Committee – Michelle Hastie

- Michelle presented the financials to date through February 29, 2024
 - February 29, 2024, represents (8/12) months actual or 66.67 % of the current fiscal year.
 - We have received 92.6% of our State and Local budgeted revenues.
 - We have spent 61.4% of our State and Local Expenses.

A Motion to accept the February 29, 2024, financial report was made by Sean Steward and seconded by Jessica Bradley. The Motion passed unanimously with no objections and Penny Short abstaining due to being absent at the time of voting.

Enrollment- Lisa Coldiron

- Lisa stated that as of today, there are 117 applicants for 24/25 SY
- Lisa stated that the Re-Commitment forms for current students will be sent home in April
- Family conferences went very well

Executive Session-

A Motion to move to Executive Session was made by Jessica Bradley and seconded by Trish Hermance at 6:52 p.m.

The following topics were discussed:

- Personnel issues
- Property issues

A Motion to present the offers discussed with the contingencies mentioned, to the seller of the property next to Sussex Montessori School was made by Jessica Bradley and seconded by Sean Steward. The Motion passed unanimously with no objections and no abstentions.

A Motion to adjourn the meeting was made by Trish Hermance and seconded by Sean Steward and passed unanimously.