



**Sussex Montessori School
Board of Directors
July 18, 2023, 7:00 p.m.**

Board of Directors Present: Linda Zankowsky, Sean Steward, Mason Falligant, Jessica Bradley, Penny Short, Lauren Connelly, Mike Nally
Absent: Trish Hermance and Irving Taylor

Others Present: Lisa Coldiron (Head of School), Debra Smullin (Administrative Assistant) Michelle Hastie (Finance Manager), Precious Benson (Director of Operations)

The meeting was called to order at 7:14 p.m.

Approval of Agenda

A Motion to approve the agenda with the addition of the announcement of the new Director of Operations, update on Special Education and the discussion of the 27th pay/6% increase for teachers/staff was made by Jessica Bradley and seconded by Mason Falligant. The Motion passed unanimously with no objections and no abstentions.

Public Comment – No public comment

Consent Agenda-

Minutes

The minutes were not uploaded to Boardable in time for the Board members to review. May, June, and July minutes will be reviewed and approved in the August meeting.

Linda introduced the new Director of Operations, Presious Benson. Presious will oversee all operations and Finance.

Annual overview of Data, Parent Surveys and Goals for school- Lisa Coldiron

Lisa reviewed Enrollment, DIBELS Assessments SY 21/22, State Testing SY 21/22 and the goals for 23/24.

Committee Reports-

Finance Committee – Sean Steward & Michelle Hastie

- Sean presented the financials to date through June 30, 2023
 - June 30, 2023, represents (12/12) months actual or 100% of the current fiscal year.
 - We have received 100.67 % of our State and Local budgeted revenues.
 - We have spent 95.85% of our State and Local Expenses.
- Sean discussed the 27th pay and pay increase for teachers and staff.

A Motion to accept the June 30, 2023, EOY financial report was made by Sean Steward and seconded by Jessica Bradley. The Motion passed unanimously with no objections and no abstentions.

A Motion to approve the 27th pay for any employee that was hired after the first of the year was made by Sean Steward and seconded by Jessica Bradley. The Motion passed unanimously with no objections and no abstentions.

A Motion to approve the 6% stipend, approved by the governor, for teaching staff and \$50,000.00 to be split up between the remaining employees (non-admin staff) that is not covered under the 6% stipend was made by Sean Steward and Seconded by Mason Falligant. Montion passed with (5-yes 1-no and 1- abstention) no objections.

Facility Committee- Jessica Bradley

Jessica stated that the modulars have been delayed due to weather. She is certain that the modulars will be delivered within the next few weeks. Jessica also reviewed the projected cash flow for planning.

Strategic Planning- Linda Zankowsky-

Linda will report on the Strategic planning in the August Board meeting.

Board Calendar Review- Linda Zankowsky

Linda reviewed a few changes to The Board calendar, including combining the November and December 2023.

A Motion to adjourn the meeting was made by Lauren Connelly and seconded by Jessica Bradley and passed unanimously at 8:34 p.m.