



**\*\* Minutes will be reviewed on May 17, 2023. April meeting was cancelled\*\***

**Sussex Montessori School  
Citizen Budget Oversight Committee  
January 17, 2023, 5:30-6:15pm**

Present: Linda Zankowsky, Lisa Coldiron, Michelle Hastie, Edwin Santos, Autumn Camlin, Sean Steward, Dean Swingle, Lauren Connelly & Debra Smullin

The meeting was called to order at 5:39

**Minutes**

October 2022 Minutes

A motion to approve the October 2022 was made by Dean Swingle and seconded by Edwin Santos

**Finances- Michelle Hastie**

- Michelle presented revenue as of December 31, 2022
- Michelle then went over state and local expenditures noting that we are at 51.48% of our annual budget.
- Michelle discussed federal revenues grants – 49.64 % of funds used
- Michelle presented the pcard (credit card) expenditures – totaling \$74,607.63
- Michelle discussed the FY23 budget that was presented to the Board on May 19, 2022
  - Revenues
  - State, Local, and Federal Revenue
  - Salary Increases
  - Additional Personnel
  - Expenses
  - Financial Key Performance Indicators
  - ARP/ESSER III Grant

**Our next meeting will be April 18, 2023**

The meeting was concluded at 6:15 p.m.

DRAFT