



**SUSSEX
MONTESSORI
PUBLIC CHARTER SCHOOL**

**Sussex Montessori School
Board of Directors
November 15, 2022, 6:30pm**

Board of Directors Present: Linda Zankowsky, Sean Steward, Mike Nally, Trish Hermance (Late), Christine Gorowara, Mason Falligant, Jessica Bradley (Late), Lauren Connelly
Absent: Penny Short

Others Present: Lisa Coldiron (Head of School) and Debra Smullin (Administrative Assistant)

The meeting was called to order at 6:37 p.m.

Approval of Agenda

A Motion to approve the agenda with the change to add the introduction of Irving Taylor before the Committee Reports was made by Sean Steward and seconded by Mike Nally. The Motion passed unanimously with no objections and no abstentions.

Public Comment – None

Consent Agenda-

Minutes

A Motion to approve the October 18, 2022, minutes was made by Mike Nally and seconded by Sean Steward. The motion was approved unanimously with no objections and with no abstentions.

Linda Zankowsky introduced Irving Taylor. He is a potential Board member and has many years' experiences in Fundraising. He will also be volunteering for us in the meantime. Irving addressed the Board on his knowledge and experience.

Committee Reports-

Finance Committee – Sean Steward

- Sean Steward reviewed the main topics of the Finance meeting held on November 8, 2022.

- Sean Steward presented the financials to date through October 31, 2022
 - October 31, 2022, represents two (4/12) months actual or 33.33% of the current fiscal year.
 - We have received 77.20% of our State and Local budgeted revenues.
 - We have spent 33.67% of our State and Local Expenses.
 - We have spent 36.86% in Federal Grants.

A Motion to accept the October 2022 financial report as presented was made by Mike Nally and seconded by Mason Falligant. The motion was approved unanimously with no objections and no abstentions.

Facility Committee- Mike Nally

- Mike Nally reported that we are waiting for GGA to complete their punch list for the Barn
- They are working with the Finance committee on a solution for the modules needed for next school year

Executive Committee- Linda Zankowsky

- Linda Zankowsky stated that she has reached out to the Crystal foundation and the Welfare Grant to update them on the intensions of the funds (Classrooms to Modules for next school year)

Strategic Plan- Mike Nally

- Mike Nally reviewed the timeline of the planning at this time
 - 11/21- Meet with Staff
 - 12/16- Working groups- Input
 - 12/20- Board meeting- Share information from working groups

Head of School Report- Lisa Coldiron

- Lisa Coldiron stated that the school has a visit from DOE. While visiting, the representatives from DOE really noticed how happy our teachers are, how much joy we all have and the community feel we have on campus.
- Enrollment as of November 15, 2022, is 71 total applications
 - K- 40
 - 1st- 4
 - 2nd- 8
 - 3rd- 8
 - 4th- 5
 - 5th- 3
 - 6th- 3

Executive Session-

A Motion was made by Jessica Bradley and seconded by Christine Gorowara to move to Executive Session at 7:15p.m.

- Personnel issues, a student issue and a student withdrawal were discussed
- All Board members came out of Executive Session at 7:57 p.m.

A Motion to accept the withdrawal request of the parent who submitted a letter by 11/07/2022, pending confirmation of custody was made by Christine Gorowara and seconded by Jessica Bradley. The motion was approved unanimously with no objections and no abstentions.

A Motion to adjourn was made by Jessica Bradley and seconded by Trish Hermace and passed unanimously at 7:59 p.m.

