



Sussex Montessori School Board Agenda  
November 15, 2022 (7:30 – 8:30)

The mission of the Sussex Montessori School (SMS) is to nurture the development of empathetic, collaborative, persistent and innovative global and community citizens in accordance with the time-tested philosophy of Maria Montessori.

The Vision of the Sussex Montessori School (SMS) is to use the Montessori Method to educate children through authentic personalized learning experiences, respectful relationships, opportunities to innovate, and a focus on global citizenship.

**Call to Order (6:30-6:40)** Board Chair  
Roll Call  
Approval of the Agenda

**Public Comment** \*(3 minutes each)

**Consent Agenda** Board Chair  
Minutes –September 20, 2022

**Committee Reports (7:10-7:30)**

Finance Committee Sean Steward  
Financials September 2022 Actuals (Vote) Michelle Hastie  
Finance Annual Calendar Sean/Michelle

Facility Committee (vote) Jessica Bradley

Executive Committee Christine/Trish

**Head of School Report** Lisa Coldiron

**Executive Session:** - Personnel

**Close of Meeting** Board Chair

**\*Public Comment** – People desiring to make public comments should inform the school 24 hours in advance of the board meeting by contacting the school at [info@sussexms.k12.de.us](mailto:info@sussexms.k12.de.us)

**Regular Board Meetings** FY 223 Third Tuesday of each month (6:30 -8:00) – August 16, 2022, September 20, 2022, October 18, 2022, November 15, 2022, December 20, 2022, January 17, 2023, February 21, 2023, March 21, 2023, April 18, 2023, May 16, 2023, June 20, 2023.

**Retreats:** November 12, 2022, March 11, 2023, July 15, 2023

## Participant Details

Pursuant to legislation, SB 94 signed by the Governor on 6/30/21, Sussex Montessori School will hold board meetings over Zoom. In addition, there will be an anchor site at the school for those who wish to attend the meeting in person. This will permit all members of the School Board, and all interested members of the Public to be able to speak to and

hear one another and be able to view materials presented at the meeting. Board members will receive an email with the access instructions. Access information for the Public is listed below.

To participate via audio and/or video, please use the below dial in information:

**Location:** Zoom Meeting

**Link:** <https://us06web.zoom.us/j/87136675515>

**Meeting ID:** 871 3667 5515

**One tap mobile**

Meeting ID: 871 3667 5515

One tap mobile

+13017158592,,87136675515# US (Washington DC)

+13092053325,,87136675515# US

**Meeting ID: 871 3667 5515**

Find your local number: <https://zoom.us/u/adVKq0xf9vlf> if you have the Zoom App installed on your device (computer or internet-capable phone), click the link provided on the agenda to join the meeting at the time of the meeting.

If you are using a cellphone, connectivity will work for online access only by an internet-capable cellphone. If using a cell phone, when entering, you will be asked whether to connect via video or audio –choose video. Should you have any challenges with the video connection, attempt to cancel and re-enter choosing the audio option – leading to an audio only mode of access.

**Be sure to add your name when you are joining the meeting, otherwise (especially if you are dialing in) meeting participants won't know you are there.**

**INSTALLING ZOOM:**

If you do not have the Zoom app installed on the device you wish to use (computer or internet-capable phone), you should install Zoom prior to the day and time of the meeting.

1. Navigate to the Zoom website (<https://zoom.us/>) and follow the prompts to install Zoom on your device. You can also install Zoom on your phone through Google Play or Apple App Store.
2. Once Zoom is on your device, on the day and near the time of the meeting, use the meeting link and follow the directions above and you will be entered into the meeting immediately.
3. When you are setting up Zoom on your device, allow (give permission for) video and audio when prompted.

Should challenges arise in taking the steps needed to be able to access the meeting through Zoom, please call or text or email seeking assistance prior to the day of the meeting. Phone/text: (302-249-4168) Email:

[lisa.coldiron@sussexms.k12.de.us](mailto:lisa.coldiron@sussexms.k12.de.us)