



**SUSSEX
MONTESSORI**
PUBLIC CHARTER SCHOOL

**Sussex Montessori School
Board of Directors
April 21, 2022**

Board of Directors Present: Linda Zankowsky, Christine Gorowara, Jessica Bradley, Mike Nally, Trish Hermance, Mason Falligant, Lauren Connelly
Absent: Sean Steward, Penny Short, Chantel Janiszewski

Others Present: Lisa Coldiron (Head of School), Michelle Hastie (Finance Director), Debra Smullin (Administrative Assistant)

The meeting was called to order at 6:36 p.m.

Approval of Agenda

- A Motion to approve the agenda with the adjustment of adding the review of the 990 form was made by Christine Gorowara and seconded by Jessica Bradley. The Motion passed unanimously with no objections and no abstentions.

Public Comment – None

Consent Agenda-

Minutes

- A Motion to approve the March 17, 2022, Minutes was made by Christine Gorowara and seconded by Jessica Bradley. The motion was approved unanimously with no objections and with no abstentions.

Executive Session-

- A Motion was made by Jessica Bradley and seconded by Trish Hermance to move to Executive Session at 6:46 p.m.
 - Personnel issues and financing were discussed
- All Board members came out of Executive Session at 6:50 p.m.

Committee Reports-

Finance Committee – Michelle Hastie

- Michelle Hastie presented the financials to date through 3/31/2022 including income/expenses and Federal Grants.
 - We have received 99.85% of our State and Local budgeted revenues.
 - We have spent 71.05% of our State and Local Expenses.
 - We have spent 63.47% in Federal Grants of our annual budget.
- Michelle Hastie reviewed the Federal Form 990 and answered any questions.
 - After review, 3 changes will be made to the Form 990
 - Update- Phone Number
 - Update- Website
 - Update- Lisa Coldiron as Key Employee
- A Motion to approve the Form 990 with the adjustments was made by Christine Gorowara and seconded by Jessica Bradley. The motion was approved unanimously with no objections and no abstentions.
- A Motion to accept the February 2022 financial report as presented was made by Sean Steward and seconded by Chantel Janiszewski. The motion was approved unanimously with no objections and no abstentions.

Enrollment- Lisa Coldiron

- Lisa Coldiron stated that we are still waiting on some families to turn in the commitment form for 2022-2023 SY. Currently we have 396 enrolled and looking to have 407 on May 1, 2022.

Facility Committee- Barn Renovation Plans- Jessica Bradley

- Jessica Bradley reported that we have an executed contract with GGA, and we are moving forward with the Barn Renovations.

Executive Committee- Linda Zankowsky

- Linda Zankowsky reminded the board members about the upcoming Board Visitation Day/Tree Dedication Ceremony on campus. There will be a Ceremony, Classroom visits and Lunch will be provided.
- Linda Zankowsky reviewed the Legislative issues going on in our State
 - Early Childhood Funding
 - Professional Standards Board (Admin Staff in Charters-Certification)
 - SB1 for SB4-Reading Bill
 - Charter Bills
 - Federal Proposals

Development Committee – Linda Zankowsky

- Linda Zankowsky reported that we have a total of 4.5 million has been raised for the school. Also, a County ARPA Grant is being written by Mike Rawl' office. This grant will go towards the capital project (Barn).

Covid Task Force – Lisa Coldiron

- Lisa Coldiron stated that all staff, students, and bus drivers will be receiving Covid Home tests to take before returning from Spring Break.

Head of School Report- Lisa Coldiron

- Lisa Coldiron stated that the Sight Base Team is making a lot of headway starting with the Family Visitation Day in May.
- New doors have been installed in the Carriage House.
- Boys and Girls Club are now working with the students.
- Gina Castelli is now here twice a week to work with the Teachers as well as the students.
- PTO has raised over \$10,000.00 in just one year
- State testing will be in May

A motion to adjourn was made by Christine Gorowara and seconded by Jessica Bradley and passed unanimously at 8:34 p.m.