



DRAFT MINUTES

Sussex Montessori School

Citizens Budget Oversight Committee

January 19, 2021

Present: Lisa Coldiron, Linda Zankowsky, Michelle Hastie, Richard Riggs, Sean Steward, Dean Swingle, Ewin Santos, Mason Falligant, Lauren Connelly, Carolyn Fuhrman (to take minutes)

Introductions

- Each person present introduced themselves
- Richard is the Department of Education representative to the committee
- Every committee member was reminded to complete the Financial Training Course before the next meeting of the committee in April

Operating Budget presentation

- Revenue through 12/20/20 presented
- Cafeteria Revenue much lower than budgeted due to the pandemic and lack of track record because of being a new school
- Budget Expenses through 12/20/20 presented
- Grant and Wrap Around project expenditures presented
- A Revised Budget will be presented at the upcoming Board Meeting
- State Legislation Report presented
- Quick review of P card expenses

Closing Comments

- Suggested that Draft Minutes be posted on the website until they are approved in April
- Next meeting will be on April 20, 2021, at 5:30 p.m.

The meeting adjourned at approximately 6:20 p.m.