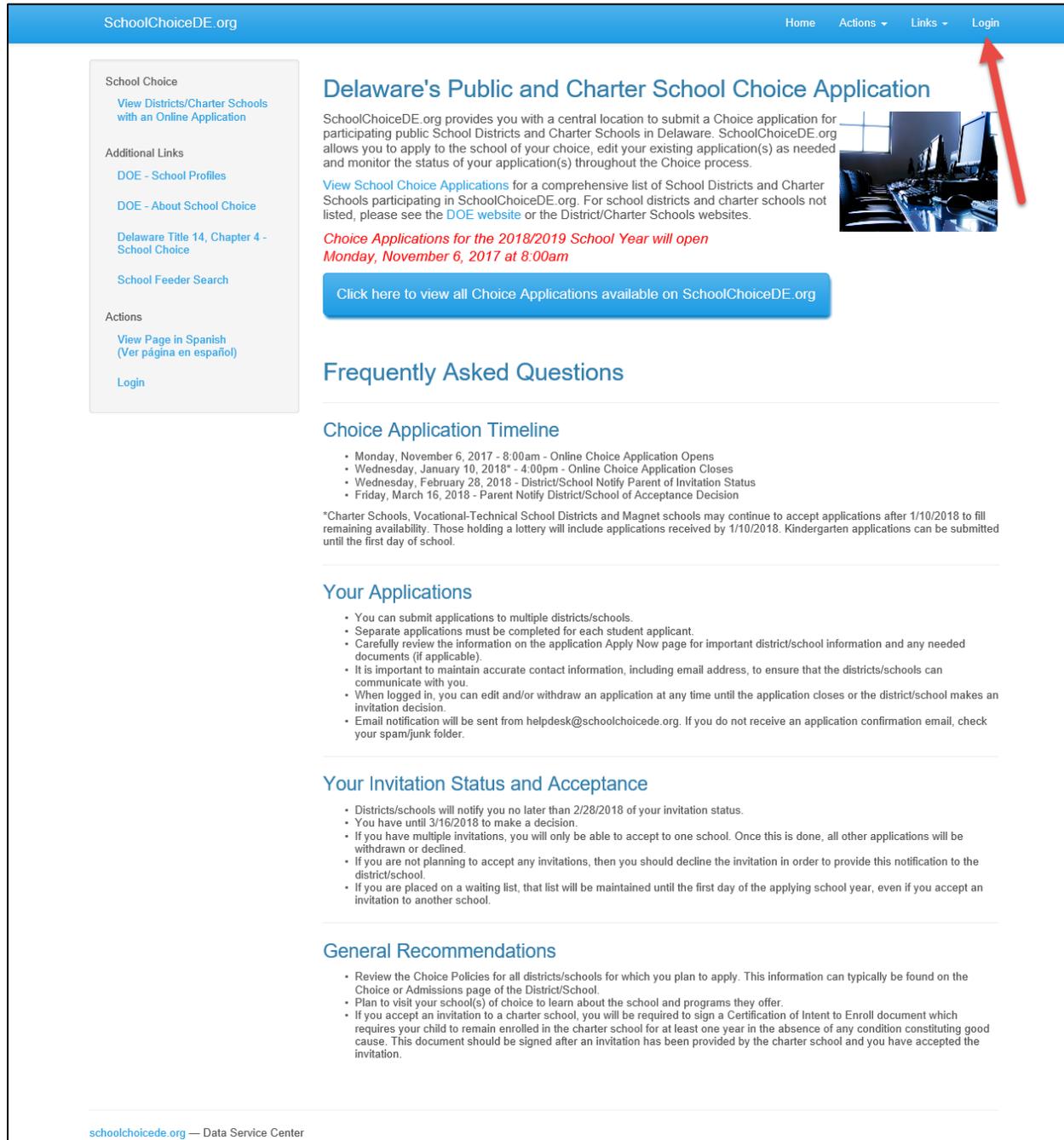## Getting Started

In order to submit a Choice application, you will first need to create an account on SchoolChoiceDE.org. By creating an account, you will be able to return to the SchoolChoiceDE.org website anytime during the Choice process to view the status of your choice application(s), make corrections as needed as well as withdraw an application if desired. To create an account, click on the "Login" link in the top righthand corner of the page.

Create an Account

Complete the required fields then click the Create User and Continue to Application button.

The following provides additional information for Email, Mailing address and Preferred Language.

Email - It is highly recommended that you include an email when setting up your account. Most correspondence will be done via email including a Confirmation email once you submit the online application form as well as Invitation or Rejection notices/correspondence. If you do not have an email address, please click the box indicating that you do not have one. By checking this box, the district/schools admissions office will know to send you notices via regular mail.

Mailing Address – If your Mailing Address is different from your Home Address, please click the check box below Zip Code, this will display additional field for entering your mailing address. This address will be used for all non-email notices/correspondence.

Preferred Language – If you prefer notices/correspondence in Spanish, please select this from the Preferred Language drop down.

Once finished creating your account and you click on the blue button, it will direct you back to the home page where you can then "Click to view all choice applications available on SchoolChoiceDE.org"

Applying to a District or School

From the Choice Applications page, click on the Apply button for the District/Charter/Vocational School for which you would like to apply.

Student Information

Complete all required fields for the Student then click the Next Button.

Note: Street Address – SchoolChoiceDE.org uses a United States Post Services address lookup tool to help enter your address.

Parent/Guardian Information

Complete all required fields and click the Next button.

Indian River School District Application

Student -

Parent/Guardian Information

Standard Application
1. Student Information
2. **Parent/Guardian Information**
3. Sibling Information
4. School Choice

Supplemental Application
5. Documents

Review and Submit
6. Review

* indicates required fields

First Name:	
Middle Name:	
Last Name:	
Suffix:	
Preferred Phone: *	
Home Phone:	
Work Phone:	
Cell Phone:	
Email Address: *	☐ Does not have an Email Address

Parent/Guardian Information (2)

First Name:	
Middle Name:	
Last Name:	
Suffix:	
Preferred Phone:	
Home Phone:	
Work Phone:	
Cell Phone:	
Email Address:	☐ Does not have an Email Address

Back   Next

Currently Enrolled Sibling Information

In this area please complete for any siblings of the applicant who are **currently** enrolled in the district/school. This page can be left blank, if the applying child does not have a currently enrolled sibling.

Indian River School District Application

Student -

Please list any brothers or sisters CURRENTLY ATTENDING and EXPECTED TO CONTINUE TO ATTEND the REQUESTED EDUCATIONAL OPTIONS for the 2017 - 2018 and 2018 - 2019 School Years:

Sibling #1 Information - Currently Enrolled in Indian River

* indicates required fields

Field	
Select Student:	- Select or Enter Below -
First Name:	
Middle Name:	
Last Name:	
Suffix:	
Date of Birth:	Month / Day / Year
Currently Enrolled School:	- Choose School -
Currently Enrolled Grade (2017-2018):	

Sibling #2 Information - Currently Enrolled in Indian River

Field	
Select Student:	- Select or Enter Below -
First Name:	
Middle Name:	
Last Name:	
Suffix:	
Date of Birth:	Month / Day / Year
Currently Enrolled School:	- Choose School -
Currently Enrolled Grade (2017-2018):	

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schoolchoicede.org — Data Service Center

Select School Choices

Select at least one school choice. If you are applying to a district with more than one school for the applying grade, you can select more than one school.

Note: Programs - Some schools will have program choices such as Immersion, International Baccalaureate, etc. Selecting at least one program choice is required. In most cases, you will be able to select the Regular Educational program if you do not wish to Choice to the special program.

Indian River School District Application

Student - Little Kat

Select School Choices

* indicates required fields

Desired school(s) you are applying to in priority order:

Standard Application
1. Student Information
2. Parent/Guardian Information
3. Sibling Information
4. **School Choice**

Supplemental Application
5. Documents

Review and Submit
6. Review

First Choice School

School: *	Sussex Central High School
*	International Baccalaureate Program
	Regular Education

Second Choice School

School:	Indian River High School
*	STEM Program
	Regular Education

Third Choice School

School:	- (Optional) Choose School -

Is Your Request Related to Child Care Needs?   ○ Yes ● No

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schoolchoicede.org — Data Service Center

Required Documents Page

You can select files for the requested documents that are stored on your computer. Please be aware, any document that is required, but not submitted, will cause Choice application to be submitted with an incomplete status. Once all required documents are uploaded, the application will be considered complete.

Note: If you are not able to upload the requested documents, you can contact the choice office for the school/district that you are applying to for other options.

Application Review Page

Review the Choice application you have filled to ensure all information is correct. At the bottom of the page you will be required to enter a check mark into the check box stating that all information within the application you are about to submit is truthful and current. Once you click submit you will be directed to a confirmation page which you can print. You will also receive an "Application Submitted" email.