



Dear Bus Riding Montessori Families,

You will find the pick-up and drop-off times for your assigned hub location in the most recent bus schedule updated 9-9-2020: <https://sussexmontessoricharter.com/bus-routes/>. Please note the changes in pickup and drop off times for Crossroad Community Church and Red Barn-Seashore Highway (Green Bus #2) and Deluxe Dairy Market-Concord (Orange Bus #3).

All hybrid children scheduled to ride the bus have been assigned their hubs—this information was sent directly to you via email.

Special Instructions: please take note of these specific places/landmarks where parents should meet the bus:

- Seaford Royal Farms: If the parents come in from the Rt. 13 entrance the bus would be at the left side of the parking lot.
- Holly Brooks Apts. Bus will stop at both entrances.
- Laurel Food Lion: The bus will stop and load kids by the Dutch Country Market Billboard.
- Seaford Meadows: Bus will stop at both entrances.
- Meadow Bridge Apts. Bus will pick up at the entrance. (The driver will go down and turn around so that she can drop the child off door side.

All bus riding families will receive a colored index card in mail: **Red** for Bus 1, **Green** Bus 2, **Orange** Bus 3, **Blue** Bus 4, **Pink** for Multiple Buses/Other transport. This index card will correspond with the colored sign on your buses' window. This card also tells our drivers and staff which [bus hub](#)/vehicle your child is to ride on. For the first two weeks, we ask that you please safety pin the index card to your child's clothing or bookbag (i.e. shirt, jacket, book bag strap) so we can efficiently ensure they are getting on and off the right bus as instructed. If you received a **yellow** card, that means you previously committed to transporting your child by car or opted out of riding bus to / from school altogether.

Teachers and Bus Drivers will get a full roster/list of names of the students riding the bus so they know who to expect, when, and where those kids will get on and off. In the first couple of weeks, you may notice a Sussex Montessori staff member riding on board; they are there to aid the driver and to ensure children are getting on and off the correct bus. Any changes to your child's normal bus schedule will

need to be communicated with the school office and bus drivers as far in advance as possible. If your child is sick and will not be riding the bus that day, please let the driver know. If you choose to transport a bus-riding student to or from school, please let the office know beforehand. Bus passes will be available at the school office for families to indicate these important changes.

Other details to keep in mind....

- If you miss the bus, please DO NOT panic. Call or text the driver and be patiently persistent if you do not get an answer the first time. {They will eventually respond.} Please do NOT try to run or flag the bus down- it is not safe to do.
- If a parent or legal guardian does not show up at the child's hub stop for drop off, and could not be reached by phone after repeated attempts, the child will be transported back to Sussex Montessori School where the parent will need to pick them up.

K&J Bus Company is a family owned and operated business with over 30 years' experience in transporting children safely. [Click here](#) to learn more about the company and to get Bus drivers' contact information.

For general questions about bus transportation, please contact Kaneisha Trott at 302-841-2262; kaneisha.trott@sussexms.k12.de.us. To report changes to a child's bus schedule, please contact the school office at 302-404-5367 or your [assigned bus driver](#).

Thank you for entrusting us to handle the transportation needs of your child! We consider it an honor to do so and promise to take great care of your precious little one. 😊

